

Meeting Minutes

Joint Commissioning Board - Public

The meeting was held on 20th June 2019, 09:30 – 11:00

West Wing Conference Room, Civic Centre

Present:	NAME	INITIAL	TITLE	ORG
	Councillor Chris Hammond	Cllr Hammond	Leader of the Council	SCC
	Councillor Dave Shields	Cllr Shields	Cabinet Member - Health and Sustainable Living	SCC
	Councillor Lorna Fielker	Cllr Fielker	Cabinet Member – Adult Social Care	SCC
	Stephanie Ramsey	SR	Director of Quality & Integration	SCCCG / SCC
In attendance:	Matt Stevens	MS	Lay Member for Patient and Public Involvement	SCCCG
	Kay Rothwell	KR	Deputy Chief Financial Officer	SCCCG
	Richard Crouch	RC	Chief Operating Officer	SCC
	Beccy Willis	BW	Head of Governance	SCCCG
	Clare Young	CY	Planning Manger	SCCCG
	Keith Petty	KP	Finance Business Partner	SCC
	Ed Grimshaw	EG	Democratic Support Officer	SCC
	Chris Pelletier	CP	Associate Director	SCCCG / SCC
	Matthew Waters	MW	Senior Commissioning Manager	SCC
	Emily Chapman (minutes)	EC	Business Manager	SCCCG
Apologies:	Dr Mark Kelsey	MK	CCG Chair	SCCCG
	James Rimmer	JR	Chief Financial Officer	SCCCG
	Claire Heather	CH	Senior Democratic Support Officer	SCC
	Jo Knight	JK	Service Lead – Finance Business Partnering	SCC

		Action:
1.	Welcome and Apologies	
	Members were welcomed to the meeting.	
	Apologies were noted and accepted.	
	It was noted that Stephanie Ramsey would represent Dr Mark Kelsey to ensure the meeting was quorate.	

2.	Declarations of Interest	
	<p>A conflict of interest occurs where an individual’s ability to exercise judgement, or act in a role is, could be, or is seen to be impaired or otherwise influenced by his or her involvement in another role or relationship</p> <p>No declarations were made above those already on the Conflict of Interest register.</p>	
3.	Previous Minutes/Matters Arising & Action Tracker	
	<p>The minutes from the previous meeting dated 13th December 2018 were agreed as an accurate reflection of the meeting.</p> <p>Matters Arising None raised.</p> <p>Action Tracker The outstanding actions were reviewed and the action tracker updated.</p>	
4.	Market Position Statement – Older People 2019-2022	
	<p>The Committee received the Market Position Statement (MPS) for Older People 2019 -2022. MW outlined the highlights of the papers.</p> <p>Cllr Shields asked how we can communicate with stakeholders on how this position statement will be used, and how it impacts service users etc. MW responded that this will be a live document which outlines the direction of travel for the Local Authority and the CCG. The next step is to circulate this statement within the market; the intention is to segment the market to target the relevant sections to the relevant recipient.</p> <p>MS queried the communications plan for this statement, and also how we encourage national larger providers to Southampton. MW responded there is a communications plan in place. The key is to ensure it is not limited to our current providers. Work is taking place to send it to providers we don’t currently commission with both in, and outside of Hampshire.</p> <p>MS also queried if the Local Authority can offer money or space as an incentive to get providers to the city. MW responded we need to understand the appetite within the market to expand within Southampton, and then those details would be developed.</p> <p>RC queried if we review other Market Position Statements outside of the Southampton system. MW responded we do review MPS in other areas which helped inform and develop this MPS. Southampton City is open to new ideas and ways to develop.</p> <p>Cllr Hammond raised the MPS is important as it provides transparency, with the potential for innovation.</p>	

	<p>Cllr Fielker agreed that the document was clear and easy to read and passed on her thanks to the team who produced the MPS.</p> <p>Cllr Fielker:</p> <ul style="list-style-type: none"> - Approved the content of the document - Agreed the publication of the document <p>MS/CP left the meeting.</p>	
5.	5 Year Health and Care Strategy – Transforming Health and Care for the people of Southampton	
	<p>CY presented the 5 Year Health and Care Strategy to the Board. It was noted that the Strategy is still in draft format.</p> <p>Communication has gone out to key stakeholders and partners within the city to request endorsement of the strategy, and for it to be taken through the appropriate governance routes for approval.</p> <p>The suggestion is that the Better Care Steering Board (BCSB) will be the vehicle to manage the implementation and achievement of the outcomes 5 Year Health and Care Strategy.</p> <p>DS noted that this document has been produced in conjunction with many stakeholders across the system.</p> <p>RC raised it is important to ensure this Strategy links with the Integrated Commissioning Unit (ICU) Business Plan to avoid duplication. It should also have clear outcomes. CY responded that this will be built upon in the next phase when developing the 5 year detailed plans.</p> <p>Cllr Hammond raised it is important to include the reasons as to why the top areas for mortality rates are as they are.</p> <p>Cllr Fielker raised it is important to see where we benchmark nationally to focus on where we are an outlier.</p> <p>Joint Commissioning Board endorsed the current draft of the five year strategic plan.</p> <p>CY left the meeting.</p>	
6.	Integrated Commissioning Unit Business Plan	
	<p>The Board received the Integrated Commissioning Unit (ICU) Business Plan; SR outlined the highlights of the plan.</p> <p>It was noted it is important to celebrate the achievements and to consider how these are communicated to local councillors. DS queried if we need to take a summary of achievements and ambitions to full Council. This will be explored.</p>	

	<p>The Board approved the Integrated Commissioning Unit Business Plan.</p> <p>The Board noted the key measures of success and agreed that these will be used to report effectiveness of the plan.</p>	
7.	Better Care Governance	
	<p>The Board received the Better Care Governance papers and SR outlined the highlights.</p> <p>The Board had a discussion on dying well and the importance of this within the Strategy. Lots of work is taking place on the dying well work stream.</p> <p>Cllr Shields raised ensuring local councillors in communities are promoting the work undertaken within the Better Care system.</p> <p>The Joint Commissioning Board approved the proposed governance model for Better Care Southampton.</p>	
8.	Joint Commissioning Board Terms of Reference	
	<p>The Board received the Joint Commissioning Board (JCB) Terms of Reference (ToR) which have been updated in line with their annual review date. BW talked the Board through the main changes as follows:</p> <ul style="list-style-type: none"> - General tidy up - Expanded on the scope of the meeting - Added delegated limits for CCG as £500k - Addition that JCB will receive the Better Care Steering Board minutes <p>The delegated limits for SCC will be confirmed post this meeting.</p> <p>The Board agreed the following amendment:</p> <ul style="list-style-type: none"> - Ensure it is clear, from a Local Authority perspective, on who can be a decision maker in exceptional circumstances <p>With the agreed amendment, the Board approved the Joint Commissioning Board Terms of Reference.</p>	
9.	Next Meeting Date	
	<p>17th October 2019, 09:30 – 11:30, Conference Room, NHS Southampton HQ, Oakley Road, Millbrook, SO16 4GX</p>	